

# PENGAD'S PERSONALIZED SOLID & WINDOW FRONT TRANSCRIPT COVERS

Personalization made easy.

1. Choose a cover style.
2. Choose a fastener size.
3. Choose a material and color.
4. Select a format.
5. Select a typestyle.
6. Select a logo. (optional)
7. Choose your imprint color.
8. Complete the Order Form.
9. Fax or mail the completed Order Form.



## 1 Choose a cover style

This two-piece letter size cover is great for binding records or reports. Style 1 and Style 1T have a solid front and back. Style 1TW and 1W feature a die cut window in the upper center of the front cover. Choose Style 1TW and 1T for *two hole top binding* or Style 1 and 1W for *3 hole side binding*.

## 2 Choose a fastener size

**Fastener Size**  
(Capacity based on 20 lb paper)

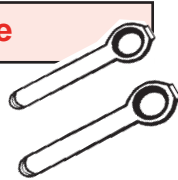
**(NF) No Fastener**

**(SF) Short Fastener - 3/4"**: holds up to 80 sheets

**(LF) Long Fastener - 1 1/8"**: holds up to 150 sheets

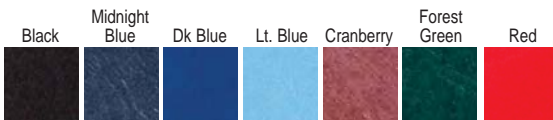
**(XL) Extra Long Fastener 1 1/2"**: holds up to 250 sheets

**(GF) Giant Fastener - 2"**: holds up to 300 sheets



## 3 Choose a material and color

### PREMIUM



### PROFESSIONAL PREMIUM



## Pricing

### Style 1, 1W, 1T, 1TW Personalized Premium

The durable Premium material is a solid choice for a more traditional presentation. Available in classic colors, with a beautifully embossed leatherette pattern.

Style	Capacity	price each				
		100	300	900	2,400	4,800
1/1T	No Fastener	\$1.05	.8030	.7713	.7396	.7185
1/1T	Any Fastener	1.22	.9239	.8874	.8509	.8266
1W/1TW	No Fastener	1.15	.8799	.8451	.8104	.7872
1W/1TW	Any Fastener	1.30	.9898	.9508	.9117	.8856

### Style 1, 1W, 1T, 1TW Personalized Professional Premium

Our highest quality cover. The glossy coating on this embossed, leathergrain cover makes this the perfect choice for the professional who is concerned with their image.

Style	Capacity	price each				
		100	300	900	2,400	4,800
1/1T	No Fastener	\$1.22	.9239	.8874	.8509	.8266
1/1T	Any Fastener	1.36	1.03	.9930	.9522	.9250
W/1TW	No Fastener	1.32	1.00	.9613	.9218	.8955
1W/1TW	Any Fastener	1.43	1.09	1.05	1.00	.9742

A setup charge of \$55.00 applies to all new or revised personalized orders.



P.O. Box 99 • Bayonne, NJ 07002  
1-800-631-6989 • Fax: 1-800-631-2329 • [www.pengad.com](http://www.pengad.com)

(Prices subject to change. Shipping charges not included)



**FORMAT D1** *Shown in Type Style C*

**Pengad Reporting**  
 55 Oak Street  
 Bayonne, NJ 07002  
 1-800-631-6989 1-800-631-2329 Fax  
 www.pengad.com



**FORMAT Q1** *Shown in Type Style H*



**POTTER & HACKETT, LLC**  
 Attorneys at Law

70 Oak Street • Bayonne, NJ 07002  
 (201) 555-1212 • (201) 555-1212  
 www.potterhackett.com

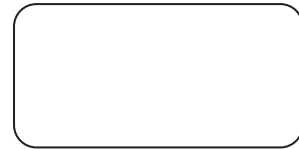


**FORMAT C1** *Shown in Type Style A*

55 Oak Street  
 Bayonne, NJ 07002

**Townes Court Reporting**  
 www.townesrpt.net

1-800-631-6989  
 1-800-631-2329 Fax



**FORMAT N1** *Shown in Type Style G*



**THOMAS & WILLIAMS**  
 Certified Court Reporters

311 College Court  
 Seattle, WA 98765

(201) 555-5555  
 Fax: (201) 555-5555



**P.O. Box 99 • Bayonne, NJ 07002**  
**1-800-631-6989 • Fax: 1-800-631-2329 • www.pengad.com**

*(Prices subject to change. Shipping charges not included)*

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**Select a typestyle**

**STYLE A • Goudy Catalogue Italic**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE D • Park Avenue (not available in all caps)**

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE G • ITC Garamond**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE H • Helvetica**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE L • Avant Garde**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE M • URW-Antiqua Ultra**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE O • Eurostile**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE Q • FLARE GOTHIC**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE S • Nueva Roman**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE U • Novarese ITC**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE R • Zaph Chancery**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE W • University Roman**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE X • Bernhard Modern**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE Y • Optimum**






















ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

**STYLE Z • Times New Roman**

ABCDEFGHIJKLMN**OP**QRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789 &

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**Select a logo (optional)**

 SC-NSV	 SC-1	 SC-RMR	 SC-RPR	 SC-2	 SC-7	 SC-12
 SC-16	 SC-17	 SC-28	 SC-31	 SC-32	 SC-34	 SC-36
 SC-40	 SC-41	 SC-42	 SC-43	 SC-44	 SC-45	 SC-46

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**Choose your imprint color\***



\*Your monitor may affect how foil colors are displayed. The actual foil color may vary from colors shown on your screen. Call for actual foil color samples.



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**Complete the Order Form**

**PERSONALIZED SOLID & WINDOW FRONT TRANSCRIPT COVERS**

SIDE BOUND			TOP BOUND		
QTY	FASTENER SIZE	PRICE EACH	QTY	FASTENER SIZE	PRICE EACH
<b>Style 1 - Solid Front, No Window</b>			<b>Style 1W - Solid Front with Window</b>		
_____	1-NF No Fastener	_____	_____	1W-NF No Fastener	_____
_____	1-SF Short Fastener	_____	_____	1W-SF Short Fastener	_____
_____	1-LF Long Fastener	_____	_____	1W-LF Long Fastener	_____
_____	1-XL Ex Long Fastener	_____	_____	1W-XL Ex Long Fastener	_____
_____	1-GF Giant Fastener	_____	_____	1W-GF Giant Fastener	_____
_____	Setup Charge	<b>\$55.00</b>	_____	Setup Charge	<b>\$55.00</b>
<b>Style 1T - Solid Front, No Window</b>			<b>Style 1TW - Solid Front with Window</b>		
_____	1T-NF No Fastener	_____	_____	1TW-NF No Fastener	_____
_____	1T-SF Short Fastener	_____	_____	1TW-SF Short Fastener	_____
_____	1T-LF Long Fastener	_____	_____	1TW-LF Long Fastener	_____
_____	1T-XL Ex Long Fastener	_____	_____	1TW-XL Ex Long Fastener	_____
_____	1T-GF Giant Fastener	_____	_____	1TW-GF Giant Fastener	_____
_____	Setup Charge	<b>\$55.00</b>	_____	Setup Charge	<b>\$55.00</b>

MATERIAL & COLOR	FORMAT	TYPESTYLE & OPTIONAL LOGO
<b>Premium:</b> <input type="checkbox"/> Black <input type="checkbox"/> Midnight Blue <input type="checkbox"/> Dk. Blue <input type="checkbox"/> Lt. Blue <input type="checkbox"/> Cranberry <input type="checkbox"/> Forest Green <input type="checkbox"/> Red  <b>Prof. Premium:</b> <input type="checkbox"/> Black Onyx <input type="checkbox"/> Emerald Green <input type="checkbox"/> Sterling Gray <input type="checkbox"/> Hunter Green <input type="checkbox"/> Sapphire Blue <input type="checkbox"/> Tiger Eye Brown <input type="checkbox"/> Ruby Wine	<input type="checkbox"/> Format C1 <input type="checkbox"/> Format D1 <input type="checkbox"/> Format N1 <input type="checkbox"/> Format Q1	<b>TYPESTYLE:</b> _____ <b>OPTIONAL LOGO:</b> <input type="checkbox"/> SC-_____ <input type="checkbox"/> None <input type="checkbox"/> Custom (black and white artwork required) <b>LOGO POSITION:</b> <input type="checkbox"/> Left of imprint <input type="checkbox"/> Right of imprint
<b>IMPRINT COLOR</b>		
<input type="checkbox"/> Black <input type="checkbox"/> Silver <input type="checkbox"/> Green <input type="checkbox"/> Gold <input type="checkbox"/> Burgundy <input type="checkbox"/> Red <input type="checkbox"/> White <input type="checkbox"/> Blue		

**IMPRINT** (Please type or print legibly)

Imprint area on spine is 7/8"

Yes. Fax a black and white proof . Fax Number: \_\_\_\_\_  No. I do not need a proof.  
 E-mail a proof. E-mail address: \_\_\_\_\_

BILL TO:	SHIP TO:
NAME:	NAME:
ADDRESS:	ADDRESS: (No P.O. Boxes)
PHONE #:	FAX #:

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**Fax or mail the completed Order Form**

**Pengad**

Fax: 1-800-631-2329

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**NEW CUSTOMER:**

CHARGE MY ORDER to my credit card. I have filled in the required information below.

**EXISTING CUSTOMER: ACCOUNT #:** \_\_\_\_\_

BILL ME for the full amount of my purchase

CHARGE MY ORDER to my credit card. I have filled in the required information below.

**GOVERNMENT AGENCY: P.O. #:** \_\_\_\_\_

I am placing this order to be billed to the government agency as listed above.

**CHARGE MY:**  MasterCard  Visa  American Express  Discover Card

<input type="checkbox"/> CHARGE THIS ORDER <input type="checkbox"/> CHARGE ALL FUTURE ORDERS		Expiration Date Required _____
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Signature: \_\_\_\_\_

(REQUIRED IF USING CREDIT CARD)